

INSTRUCTIONS FOR MAKING MULTIPLE COPIES OF THE ALOHA SPIRIT BOOKLET

by Serge Kahili King

1. This Packet Contains The Following:
Multiple Instructions.pdf (instructions for making multiple copies)
ascov4up.pdf (two cover sheets of four images in one pdf)
asbklt4up.pdf (six content sheets of four images each in one pdf)
The Little Pink Booklet001.pdf (complete page by page digital version)
2. If there are any questions about the instructions, contact huna@huna.org or hunaorg@yahoo.com.
3. You will need a printer, a paper cutter and a stapler (with staples).
4. Each sheet has four images composed of two pages per image. One printing will therefore produce four copies of a 12 page booklet plus the cover.
5. The sheets are designed to be printed in groups of two, with one side appearing upright and the second upside down. Most personal or office printers today offer two-sided printing, so use this feature to automatically print the sheets back to back and they will come out properly aligned.
6. The cover sheets are black and white, so the option is to print them in black and white or to print them on pink cover stock (slightly thicker than the paper used for the inside content). There is space on the inside back cover for personal notes or information.
7. There are no page numbers on the printable content sheets, so use the page by page digital version "The Little Pink Booklet001" as a guide to organize the content sheets in proper sequence
6. Use the paper cutter to cut the printed sheets to 5 1/2"w by 4 1/4"h.
7. Lay the printed images face down in this order: Title/pages 1/3/5. Four booklets can be made with only three cuts.
8. Fold the group of printed images in half and staple in the center from the outside.